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**Checklist for students**

This checklist is based on the student responsibilities set out in the [University Code of Practice for Supervisors and Research students](https://www.ed.ac.uk/files/atoms/files/copsupervisorsresearchstudents.pdf) and aims to be a guide for students as they begin their research degrees. Much of the information is covered in the Code or in the links section. The checklist is designed for self-reference and it would be advisable to redo this annually.

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| **Responsibility**  | **Satisfied Yes/No**  | **Notes**  |
| Understand the University policies, regulations and procedures which underpin the [Student Contract](https://www.ed.ac.uk/students/academic-life/contract) and how they relate to you.  |  |  |
| Understand the requirements and milestones for your research degree, including annual progression review.  |  |  |
| Understand what to expect of the supervisory team and how you can take best advantage of your supervision.  |  |  |
| Become knowledgeable about research ethics and integrity and how they relate to your research and conduct.  |  |  |
| Identify opportunities available to you through your research degree in order to improve personal and professional skills.  |  |  |
| **Responsibility**  | **Satisfied Yes/No**  | **Notes** |
| Be proactive about recording and reflecting on your own personal and professional development.  |  |  |
| Understand who to approach if there are any problems during your research degree.  |  |  |
| Understand the requirements for your thesis or dissertation.  |  |  |
| Have read the relevant College/School programme handbook and know the key local level PGR contacts. |  |  |