Recruitment Toolkit: Reasonable adjustments checklist

Ask applicants if they require any of the following adjustments to the interview process:

* Extra time during tasks or video applications
* Assistance (such as closed captions) if the test or assessment is on a computer
* If interviewing remotely, the option to interview without the camera on
* An accessible car parking space reserved for them
* Printed materials provided in a different format
* An interview held at a specific time of day (if so, when)
* A British Sign Language interpreter
* Specialist software for transcribing speech into text
* Anything else – please describe?