LEADING FIELDWORK: A SELF- MONITORING CHECKLIST

Record by means of a tick (\checkmark) in the appropriate column the comments which come closest to your opinion.

How well did L 2	well	satisfactorily	not very wel	
How well did I?	3	ō		
make sure that students had the necessary materials, instructions, equipment, etc.				
get the fieldwork underway promptly				
try to ensure that all the set tasks were completed in the time available				
keep track of progress across the whole class				
handle students' questions and queries				
provide help when students encountered difficulties respond to students as individuals				
help sustain students' interest				
bring things to a close and indicate follow-up task(s)				

Adapted from a self-evaluation checklist in Gibbs, G., Habeshaw, S. and Habeshaw, T. 1988. *53 Interesting Ways to Appraise Your Teaching.* Bristol: Technical and Educational Services. p.62.

Reviewing Your Teaching • Kate Day, Ruth Grant and Dai Hounsell • Centre for Teaching, Learning and Assessment, The University of Edinburgh in association with the Universities' and Colleges' Staff Development Agency, 1998