Information from the Institute for Academic Development for PGCert/PGDip/Masters students at the University of Edinburgh

**What does the Institute for Academic Development (IAD) do?**

Our aim is to help students and staff succeed in their current roles and in their future careers. We do this by providing University-level support for teaching, learning and researcher development.

For Taught Postgraduate students we provide courses, events, resources and advice. Find out more from [www.ed.ac.uk/iad/postgraduates](http://www.ed.ac.uk/iad/postgraduates)

**Events & Courses**

We organise events and workshops which are available to all Taught Postgraduate students.

The IAD also works in collaboration with specific Schools and Programmes. We can organise tailored events and courses open to only students based in that School/Programme to attend.

**Event & Workshop Descriptions**

These can be found on the IAD website at [www.ed.ac.uk/iad/postgraduates](http://www.ed.ac.uk/iad/postgraduates)

**Masters Blog**

The blog provides useful information and signposts to events and resources. You can receive an email every time there is a new post by clicking on the ‘Follow’ button on the blog [http://iad4masters.wordpress.com/](http://iad4masters.wordpress.com/)

**August 2017 PGT newsletter contains the following information:**

- Online Pre-Arrival Summer School Workshops—August 2017
  Please note bookings will open from Monday 7th August 2017. Due to the popularity of these workshops, bookings may close early.

- The University of Edinburgh—Student Welcome Events—September 2017
  Please note some of these events may require advance booking.

**Managing Your Digital Footprint**

Aims to raise awareness about managing an online presence (digital footprint).

Competitions, workshops, resources and more at [www.ed.ac.uk/iad/](http://www.ed.ac.uk/iad/)

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Follow us online
Twitter: @iad4masters
Further details and to book onto IAD events [www.ed.ac.uk/iad/postgraduates](http://www.ed.ac.uk/iad/postgraduates)

### Pre-arrival workshops 2017

#### August - Online Pre-Arrival Summer School Workshops
To support PGT students (on campus and online) with their studies, IAD will be offering a set of online ‘pre-arrival’ workshops.

Please register via [http://www.ed.ac.uk/institute-academic-development/postgraduate/taught/courses-events/open-workshops](http://www.ed.ac.uk/institute-academic-development/postgraduate/taught/courses-events/open-workshops)

**Pre-arrival workshops**

- **(PGT-Online) Pre-arrival Critical Thinking**  
  Date: 16 August 2017  
  Time: 10:00-11:00
- **(PGT-Online) Pre-arrival Writing at PGT level**  
  Date: 17 August 2017  
  Time: 10:00-11:00
- **(PGT-Online) Pre-arrival Getting started with the Library**  
  Date: 22 August 2017  
  Time: 12:00-13:00
- **(PGT-Online) Pre-arrival Writing at PGT level**  
  Date: 22 August 2017  
  Time: 14:00-15:00
- **(PGT-Online) Pre-arrival Critical Thinking**  
  Date: 23 August 2017  
  Time: 09:00-10:00
- **(PGT-Online) Pre-arrival Getting started with the Library**  
  Date: 7 September 2017  
  Time: 10:00-11:00
- **(PGT-Online) Pre-arrival Getting ready for your studies**  
  Date: 8 September 2017  
  Time: 10:00-11:00

### Student Welcome Events 2017

- **Principal's Welcome Ceremony**  
  Date: 11-Sep-17  
  Time: 14.15-15.15  
  Venue: McEwan Hall
- **Postgraduate Taught Students Welcome (PGT)**  
  Date: 12-Sep-17  
  Time: 15:00-17:30  
  Venue: McEwan Hall
- **Postgraduate Networking and Social Evening**  
  Date: 12-Sep-17  
  Time: 17:00-19:00  
  Venue: Playfair Library, Old College

*For Postgraduate Taught Students Welcome and Networking and Social Evening please register via Event Brite at: [http://www.ed.ac.uk/students/new-students/events/welcome-week/postgraduates/postgraduate-welcome-events](http://www.ed.ac.uk/students/new-students/events/welcome-week/postgraduates/postgraduate-welcome-events)*

Please note the online pre-arrival workshop bookings will open from Monday 7th August 2017. Places are limited, please only book a place if you are able to attend.

Due to the popularity of these workshops, bookings may close early.

### Cancellation Policy

**Cancelling:** If you need to cancel your booking, you must do so at least 3 days before the event or consultation. Someone else may be able to take your place, but we need time to contact them. Also, although you are not charged for an event, there are costs we incur (e.g. photo copying) which relate directly to places reserved. We maintain attendance registers; unexpected absences will be noted. If you consistently fail to attend, or repeatedly cancel with very short notice, you may be prevented from booking future IAD events.

**How to cancel:** you can cancel your booking via MyEd Event Booking Channel. Click on “My Bookings” - here you will have the option to cancel your place.