Information from the Institute for Academic Development for PGCert/PGDip/Masters students at the University of Edinburgh

July Highlights:
This month’s newsletter contains the following:

- What does the IAD do?
- Study Hub
- Upcoming PGT Workshops
- Study Skills Consultations
- Digital Footprint
- Careers Service

What does the Institute for Academic Development (IAD) do?

Our aim is to help students and staff succeed in their current roles and in their future careers. We do this by providing University-level support for teaching, learning and researcher development.

We provide workshops and resources for postgraduate taught students (online and on-campus students), to help you gain the skills, knowledge, and confidence needed for studying at postgraduate level.

Study Hub

[https://ed.ac.uk/iad/studyhub](https://ed.ac.uk/iad/studyhub)

Launching in September 2019!

Study Hub is designed to give taught students at the University of Edinburgh the tools to develop more effective working and learning strategies in order for them to make the most of their university studies.

It is a collection of self-help study development resources and a companion blog and twitter feed, openly available online 24/7, to enhance the student experience. It is for students who want quick advice on specific topics and our aspiration is that Study Hub is accessible to all, open and inviting.
For a full list of workshops and descriptions, please visit our workshop pages [https://edin.ac/2DBKrrE](https://edin.ac/2DBKrrE)

### Upcoming PGT Workshops:
**Booking opens three weeks before the event**

- **Just Write Session**
  - 09th July 19 09:00 - 13:00

- **Practical Proofreading and Editing**
  - 10th July 19 10:00 - 12:30

- **(Online) Proof Reading**
  - 11th July 19 14:10 - 15:00

- **(Online) Revisiting your Structure**
  - 17th July 19 15:10 - 16:00

- **Just Write Session**
  - 24th July 19 09:00 - 13:00

For a full list of workshops and descriptions, please visit our workshop pages [https://edin.ac/2DBKrrE](https://edin.ac/2DBKrrE)

### Study Skills Consultations

The IAD offers quick consultations with a study development advisor. Our scheduled appointments are finished for the year but you can organise an ad hoc meeting with an advisor by contacting iad.study@ed.ac.uk.

### Digital Footprint

[https://edin.ac/2BZojsF](https://edin.ac/2BZojsF)

If I Googled you, what would I find? In this 3-week online course you will have opportunity to explore and reflect on your own online tracks and traces, to understand why your digital footprint is important.

### Careers Service

[https://edin.ac/1GLadVP](https://edin.ac/1GLadVP)

The Careers Service provide a range of support services for Taught Masters including guidance with career options, further study, job searches and effective applications. The Careers Service will remain open all through the summer.

### Booking and Cancellation Policy

**Booking:** Please note workshops usually open for booking 3 weeks before the event

**Cancelling:** If you need to cancel your booking, you must do so at least 3 days before the event or consultation. Someone else may be able to take your place, but we need time to contact them. Also, although you are not charged for an event, there are costs we incur (e.g. photo copying) which relate directly to places reserved. We maintain attendance registers; unexpected absences will be noted. If you consistently fail to attend, or repeatedly cancel with very short notice, you may be prevented from booking future IAD events.

**How to cancel:** you can cancel your booking via MyEd Event Booking Channel. Click on "My Bookings" - here you will have the option to cancel your place.