Information from the Institute for Academic Development for **PGCert/PGDip/Masters** students at the University of Edinburgh

**June Highlights:**
This month's newsletter contains the following:

- Upcoming Events and Courses
- Study Skills Consultations
- Exam Resources
- Managing Your Digital Footprint
- Join our Masters Blog and Twitter

**Events & Courses**
We organise events and workshops which are available to all Taught Postgraduate students.

The IAD also works in collaboration with specific Schools and Programmes. We can organise tailored events and courses open to only students based in that School/Programme to attend.

**Event & Workshop Descriptions**
These can be found on the IAD website at [www.ed.ac.uk/iad/postgraduates](http://www.ed.ac.uk/iad/postgraduates)

**What does the Institute for Academic Development (IAD) do?**
Our aim is to help students and staff succeed in their current roles and in their future careers. We do this by providing University-level support for teaching, learning and researcher development.

For **Taught Postgraduate** students we provide courses, events, resources and advice. Find out more from [www.ed.ac.uk/iad/postgraduates](http://www.ed.ac.uk/iad/postgraduates)

**Masters Blog**
The blog provides useful information and signposts to events and resources. You can receive an email every time there is a new post by clicking on the ‘Follow’ button on the blog [http://iad4masters.wordpress.com/](http://iad4masters.wordpress.com/)

**Managing Your Digital Footprint**
Aims to raise awareness about managing an online presence (digital footprint).

Competitions, workshops, resources and more at [www.ed.ac.uk/iad/digitalfootprint](http://www.ed.ac.uk/iad/digitalfootprint)
For a full list of workshops and descriptions, please visit our website (https://edin.ac/2DBKrrE)

Events/Courses (Online and On-campus)

### June 2018

- **An Immersive Writing Experience for Taught Postgraduate Students**
  11 June 18 to 14 June 18  09.30 - 17.00

- **Practical Proofreading and Editing**
  13 June 18  10:00 - 12:30

- **Dissertation Planning and Writing**
  14 June 18  13:30 - 16:30

- **Writing Bootcamp for Taught Postgraduate Students**
  22 June 18 and 27 June 18  08:45 - 17:00

- **Proof Reading**
  25 June 18  09:30 - 12:30

### Upcoming - July 2018

- **Revisiting your Structure**
  05 July 18  10:00 - 12:30

- **Just Write Session**
  11 July 18  09:00 - 13:00

- **Practical Proofreading and Editing**
  11 July 18  10:00 - 12:30

- **(Online) Proof Reading**
  12 July 18  10:00 - 11:00

- **(Online) Revisiting your Structure**
  17 July 18  15:00 - 16:00

- **Just Write Session**
  25 July 18  09:00 - 13:00

**Writing Bootcamp for Taught Postgraduate Students**

22 & 27 June 2018 (08:45 - 17:00)

The Writing Bootcamp will give you a time and place for you to write without the distractions of emails, Facebook, Twitter and everyday life. There will be over 8 hours of writing time across the two days of the Writing Bootcamp. Each day will be split into half-day sessions and begin with a short Bitesize workshop, discussing tips and techniques. These will be followed by writing blocks where you will be writing based on your preparation. There will also be time between day 1 and day 2 to work your writing project. Participants will be sent the schedule and preparation instructions in advance of the Writing Bootcamp.

You must be able to attend both days in full in order to book a place on this workshop.

**Book here:** https://edin.ac/2KIz180

**IAD Learning Resources:**

- Time Management  [http://edin.ac/1cR0r3b](http://edin.ac/1cR0r3b)
- Critical Thinking  [http://edin.ac/14qe5fz](http://edin.ac/14qe5fz)
- Dissertations  [https://edin.ac/2DD7npB](https://edin.ac/2DD7npB)

**Booking and Cancellation Policy**

**Booking:** Please note workshops usually open for booking 3 weeks before the event

**Cancelling:** If you need to cancel your booking, you must do so at least 3 days before the event or consultation. Someone else may be able to take your place, but we need time to contact them. Also, although you are not charged for an event, there are costs we incur (e.g. photo copying) which relate directly to places reserved. We maintain attendance registers; unexpected absences will be noted. If you consistently fail to attend, or repeatedly cancel with very short notice, you may be prevented from booking future IAD events.

**How to cancel:** you can cancel your booking via MyEd Event Booking Channel. Click on “My Bookings” - here you will have the option to cancel your place.