

REVIEWING LECTURING AGREEMENT

The giving and receiving of feedback will be constructive and confidential. Each of us agrees not to divulge any feedback information to any person without the express consent of the other.

.....
(signature of the lecturer seeking feedback)

.....
(signature of the colleague offering feedback)

Course details

Title and level:

Number and type of students enrolled (e.g. other subjects studies, this course required or optional):

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.....

Lectures: days and times of the week

venue

Other sessions:
(e.g. practicals)

Review details

Date(s) of lecture(s) to be observed

Arrangements for feedback and discussion (e.g. verbal and/or written comments, time and place):

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Preparation and groupwork

Course materials to be supplied beforehand?

course booklet

lecture handouts

other documentation

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Verbal briefing concerning the context of the lectures? when?

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Identification of particular areas of concern?

what?

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Figure 3.3